

Name: _____

Date: _____

Being organised - key words

B B Q N J L M Y E Z K P S Q M U R J P S B L Q T
G J H C E F T X B S U L O N B F R K S U F A Z E
S E O G L C M I Y S F A Q Q J H K E D A T E A W
W K G E B B R L D N U N S Z U S T R U G D E G O
D C J J A K P P Z E L N X T U U G H O C E E O P
Z D S V T O X J U Q R E Y L G K Q D R X S S M L
S E K I E H B Q T M X R M S K Z E Z N P I F G T
Z A X F M I W U K Z O K U U X Z O S T B N V S R
X Y R B I X R S P Q C F F K N Y P H G Z A A N X
P T F W T G L V J N L G W O P F Z Y B A G R X D
N R A A O G C Z Q A V S O C C O U Z Q L R B M Y
N H D G B K S K Y K M S M T T G S H D D O P G C
F Q D U S F L F H J E M R E N A Y W V L E R I V
Z C F R R Q X K M D S G H E C V S D F D H I Z R
C B C K S A X U E H F X Z R D C B K V K M O Y P
B W D X F J D A M S D J O K E L B P S R Z R D F
G M A F Z K D N E T E V Z A G J O K P T O I S O
E H D C W L U H E A X L V X E Z Y F K T F T O I
G K A G I B L V L L M Q I C I C H S W B H Y U E
E L Y N U R P A I J A T A F Y S T Y S V J T U Y
Z C E P D S R O G U S C R C E V B Y M M T Y O L
O S S N Z M Q H O W P F V B H M Y G V O R U A T
W K K J O E C P D A I X Y G O G S H S X E O D B
C K P X R V P R L V U M E U L F M U A X G D G J

deadlines

timetable

organised

priority

calendar

folders

planner

files

tasks

alarm

date

goal