

[illegible]

6. Small downward facing arrows that open a list of options

10. A box that can hold either text or a graphic object

13. A small arrow in the group's lower right corner

14. A view that shows one slide at a time

15. The slide you are currently editing

1. The tabbed toolbar at the top of the window

2. Shows no color, only shades of gray

3. Another name for the File Tab

4. The default view

5. An icon, button or list that tells Power Point to perform a specific task

7. Enables you to see your presentation in a variety of ways.

8. A box that holds text

9. A reusable sample file

11. A collection of settings including colors, fonts, backgrounds.....etc.

12. The ribbon is divided into these