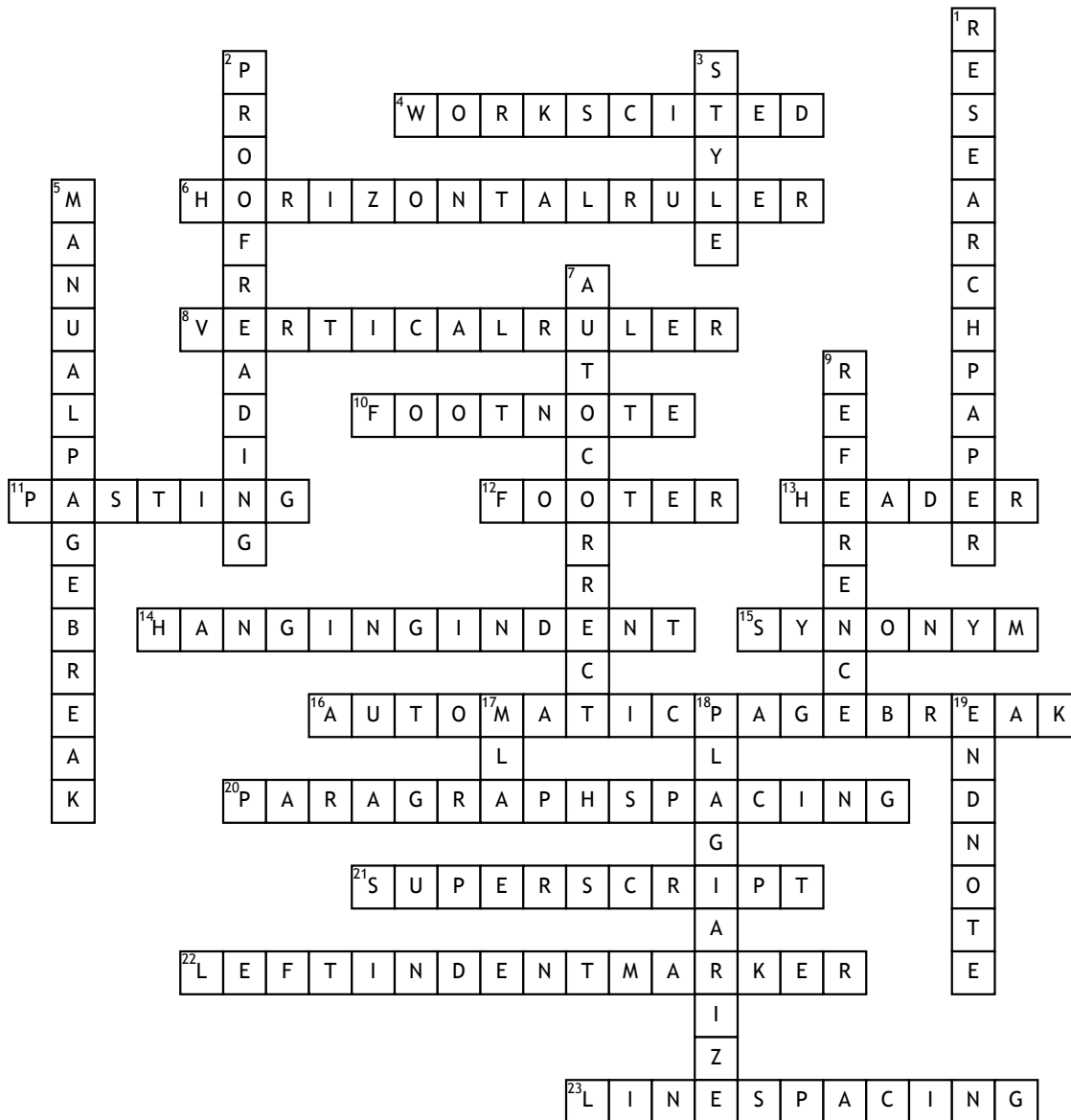


Microsoft Word Chapter 2



Across

4. Collection of Bibliographies
6. Ruler at top of the page
8. Measurement on the left edge of a document
10. Note about a resource at the bottom of the page
11. Placing copied information into a document
12. Text or graphics at the bottom of a document
13. At top of page. Page number or any other paper information

14. 1st line hangs to left from the rest of the paragraph

15. Word with a similar meaning
16. Inserted breaks
20. Spaces between paragraphs
21. A mark that tells the reader that there is a footnote
22. Changes the entire margin
23. Spacing between each line

Down

1. Document you can use to communicate results of research

2. Reading your paper after your finished
3. Name of group formatting characteristics
5. Manually inserting breaks in the paper
7. Correcting words for you
9. Info that is being used from a source
17. Modern Language Association of America
18. Using researched info without reference
19. Note at end of document