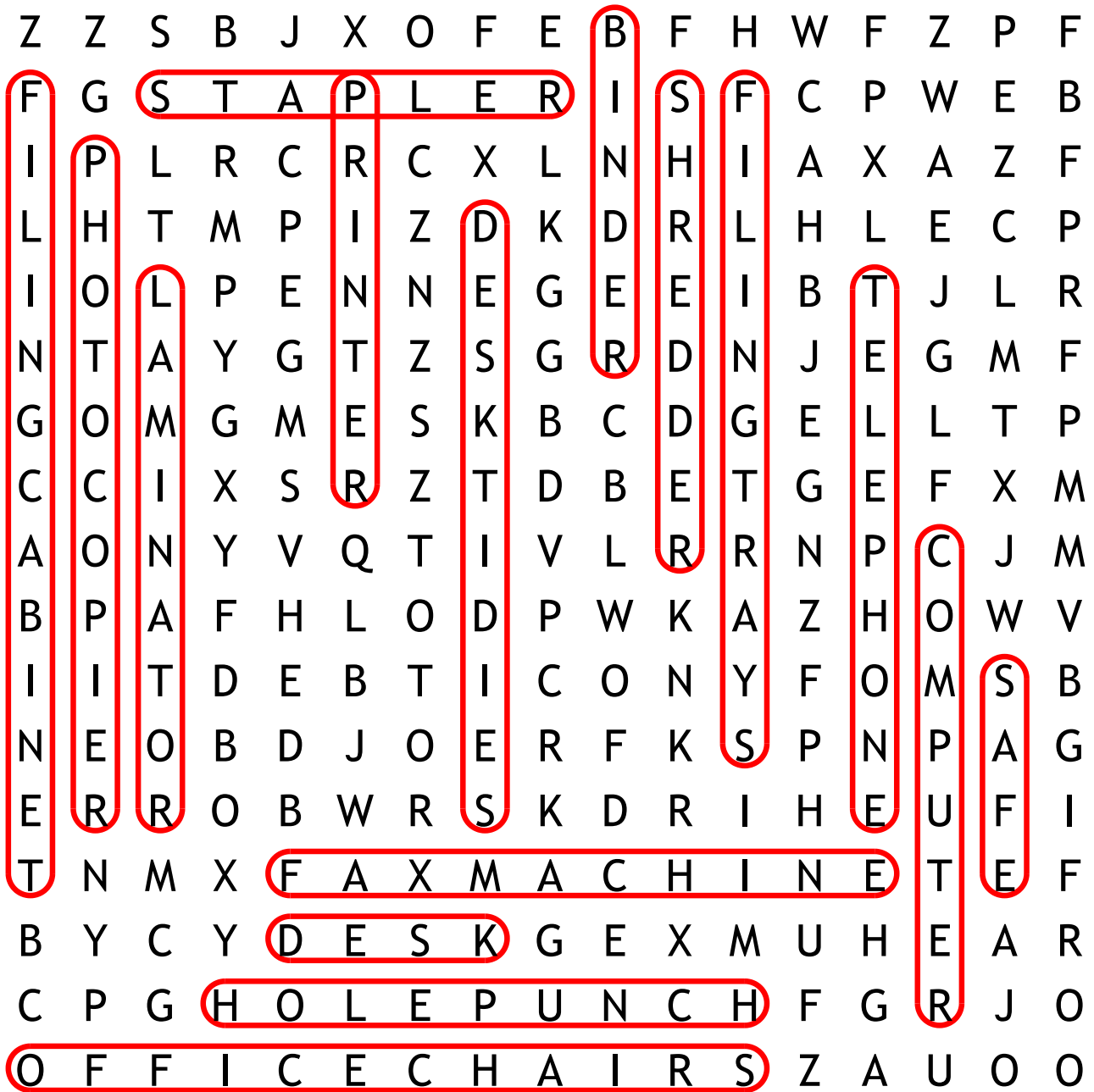


Name: _____

Date: _____

Equipment in the office



Filing cabinet	Office chairs	Filing trays	Desk tidies
Fax machine	Photocopier	Hole punch	Laminator
Telephone	Computer	Shredder	Printer
Stapler	Binder	Desk	Safe