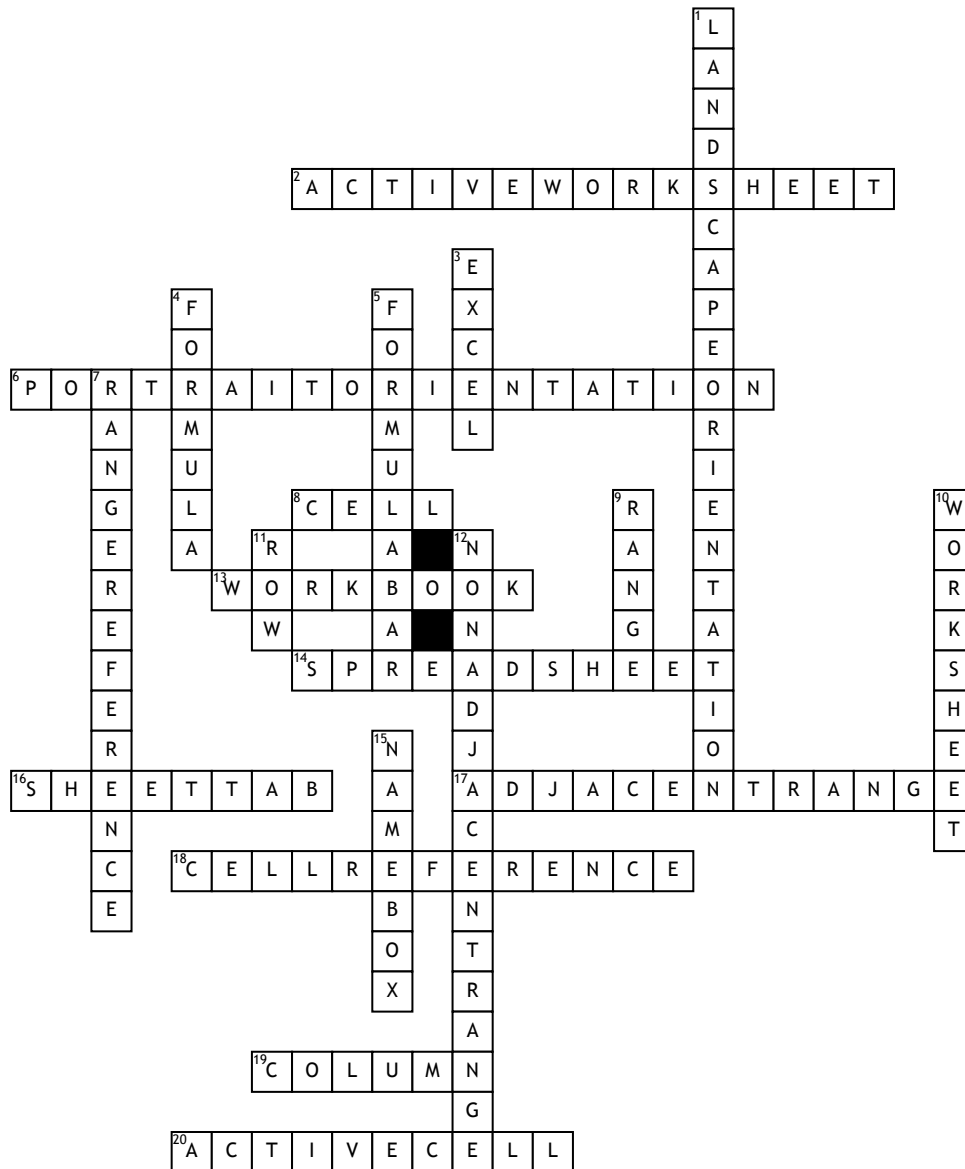


Name: _____

Date: _____

Excel Lesson 1



Across

2. The worksheet that is displayed in the work area. (EX 10)
6. A page turned so that its shorter side is at top. (EX 18)
8. The intersection of a row and a column. (EX 6)
13. The file used to store worksheets. (EX 4)
14. A grid of rows and columns in which you enter text, numbers, and the results of calculations. (EX 4)
16. Tab at the bottom of the worksheet window that displays the name of the worksheet. (EX 6)
17. All cells touch each other and form a rectangle. (EX 10)

18. Identifies the cell, and is formed by combining the cell's column letter and row number. (EX 6)

19. Appears vertically and is identified by letters at the top of the worksheet window. (EX 6)
20. The cell in the worksheet in which you can type data. (EX 6)

Down

1. A page turned so that its longer side is at top. (EX 18)
3. The spreadsheet program in Microsoft Office 2010. (EX 4)
4. An equation that calculates a new value from values currently in a worksheet. (EX 6)
5. Appears to the right of the Name Box and displays a formula when the cell of a worksheet contains a calculated value. (EX 6)

7. How the range is identified; made up of the cell in its upper-left corner and the cell in its lower-right corner, separated by a colon. (EX 10)
9. A group of selected cells. (EX 10)
10. A computerized spreadsheet. (EX 4)
11. Appears horizontally and is identified by numbers on the left side of the worksheet window. (EX 6)
12. Includes two or more adjacent ranges and selected cells. (EX 11)
15. Cell reference area located below the Ribbon, displays the cell reference of the active cell. (EX 6)