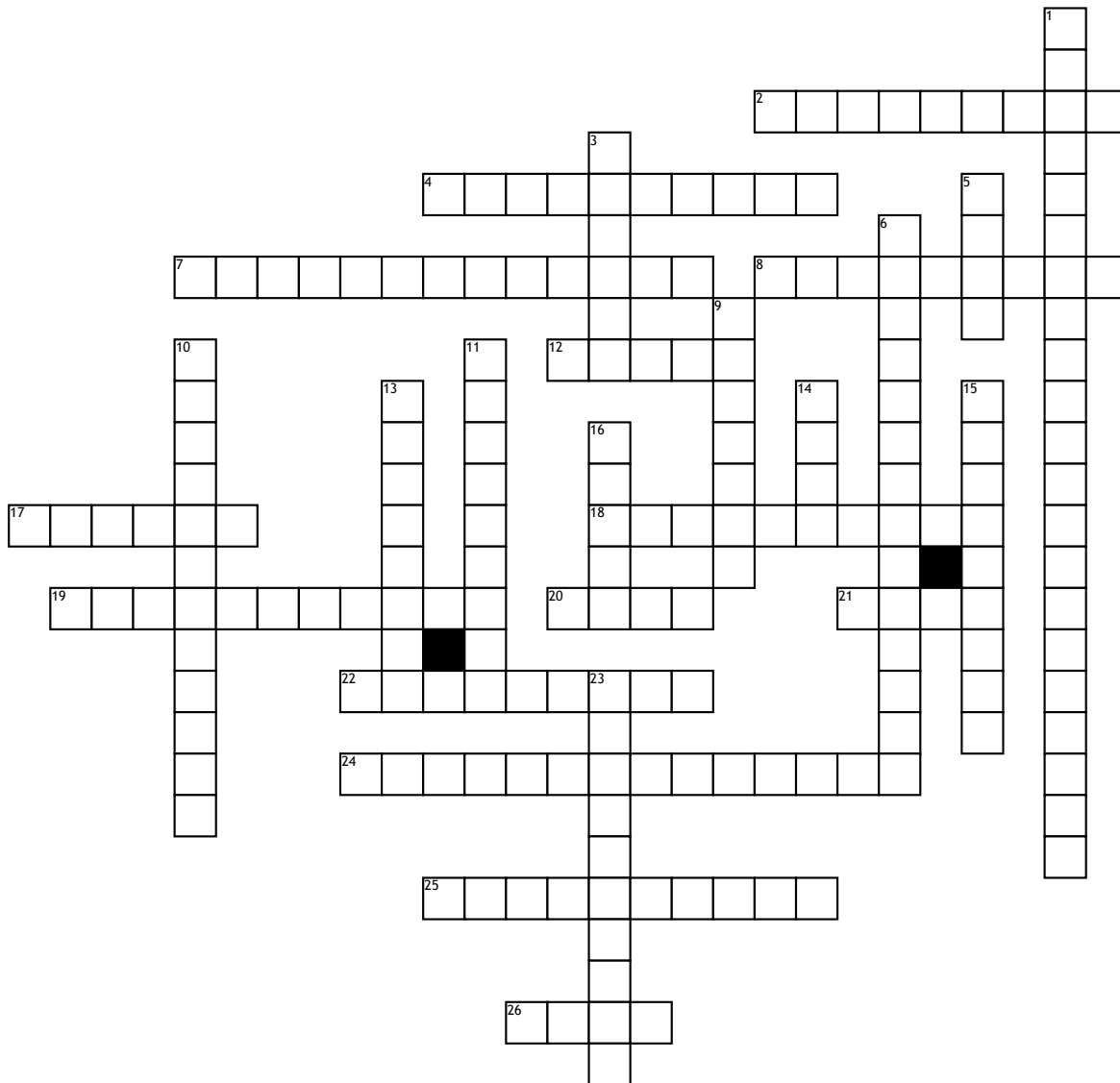


Name: \_\_\_\_\_

Date: \_\_\_\_\_

# Google Docs



## Across

2. Text/Item is evenly spaced all the way across the page
4. A list that has a number at the beginning of every line
7. Applies the format to multiple items
8. Place a line under the text/item
12. Prints the document
17. Changes the font type and font size
18. Places a comment on the document without typing in the document.
19. How much space is between each line

20. Redoes a step that was undone
21. Undoes the step previously done
22. Places all the text/item on the left margin
24. Increases how far over an item is indented
25. Places all the text/item on the right margin

## Down

1. Checks the spelling and grammar
3. Places the text/item in the center of the document
5. Makes the text thicker

6. Reduces how far an item is indented over
9. Slants the text
10. A list that has a bullet at the beginning of every line
11. Makes the color change behind the text/item
13. Changes the size of the font
14. Makes the entire document larger or smaller
15. Changes the color of the font
16. Inserts a picture
23. Places a link to another google item or website