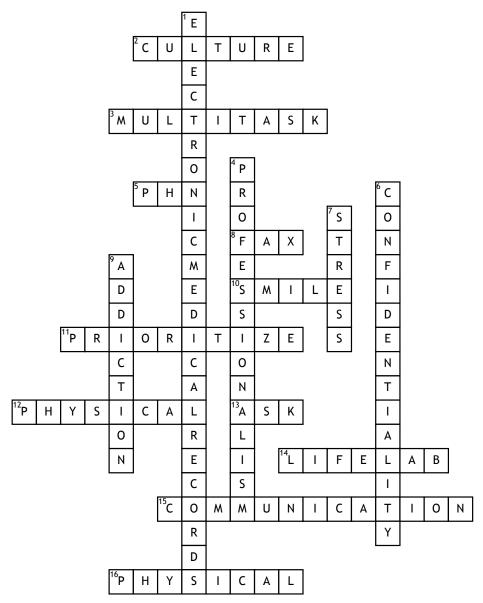
Medical office assistant



Across

- **2.** Collection of beliefs, rules and practises shared by a group of people
- **3.** To be an efficient MOA you must be able to
- **5.** Another name for care card
- **8.** Busy machine in office
- **10.** what would help your tone of voice when answering the phone

- **11.** Determine the order of dealing with tasks
- **12.** One of the five dimensions of health
- **13.** To put someone on hold you need to ...
- **14.** Where do you go for bloodwork
- **15.** The exchanging of information
- 16. What does cpx mean

Down

- 1. EMR abbreviated for
- **4.** The key to quality and efficiency
- **6.** The state of keeping or being kept secret or private
- **7.** Body's response to a real threat
- **9.** What is compulsive and interferes with ordinary responsibilities and concerns