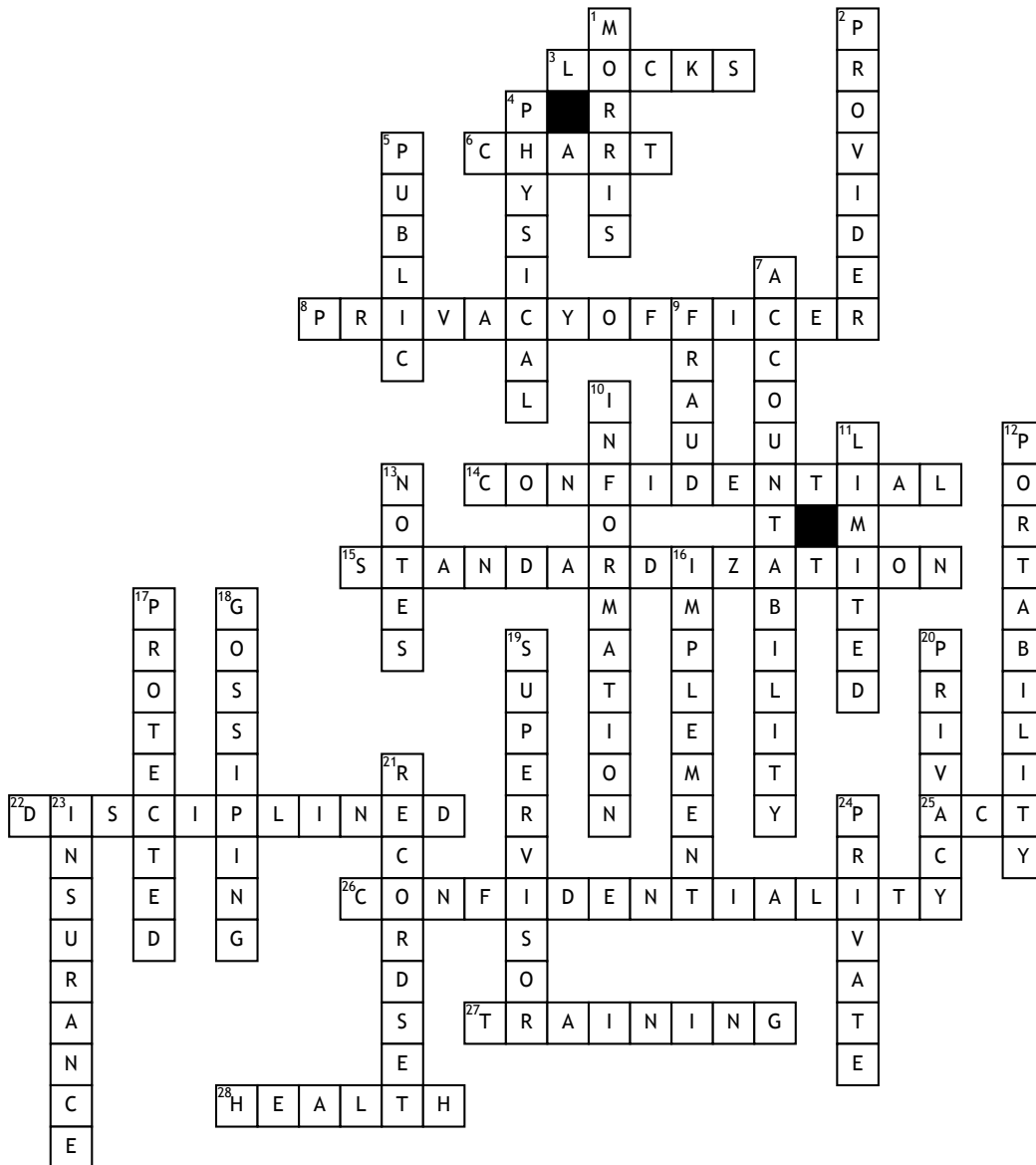


Name: _____

Date: _____

HIPAA Training



Across

3. We use _____ in order to keep charts inaccessible to people who do not have "need to know" about PHI

6. The medical _____ of a person being served is an example of a designated record set.

8. Anytime a person feels a violation of their privacy rights has occurred, they have the right to file a grievance with the _____

14. It is staff's responsibility to keep information _____

15. One of the five HIPAA principles

22. Staff that violate HIPAA policies will be _____

25. The second "A" in HIPAA stands for _____

26. The _____ policy is signed upon hire and pertains to privacy and communication safeguards

27. You will receive _____ upon hire and annually thereafter.

28. The "H" in HIPAA stands for _____

Down

1. The Privacy Officer is located in _____

2. PCS staff may discuss a person being served over the phone with another _____ but it must be done in a private area.

4. An annual _____ is an example of PHI

5. We should avoid discussing persons served in _____

7. The first "A" in HIPAA stands for _____

9. HIPAA reduces the occurrence of _____

10. The "I" in PHI stands for _____

11. Staff will have _____ access to health information of a person being served

12. The "P" in HIPAA stands for _____

13. When _____ are about persons being served, they are not to be left in plain sight for others that have no "need to know".

16. Staff may converse about persons being served as needed to _____ programs and health plans

17. The "P" in PHI stands for _____

18. _____ with others about persons served in public areas is prohibited

19. Any requests for disclosures of PHI must be forwarded to your _____

20. HIPAA defines and protects _____

21. A _____ includes any item, collection, or grouping of information that includes PHI and is collected or used by a provider

23. The "I" in HIPAA stands for _____

24. When discussing a person being served, you should move to a _____ area