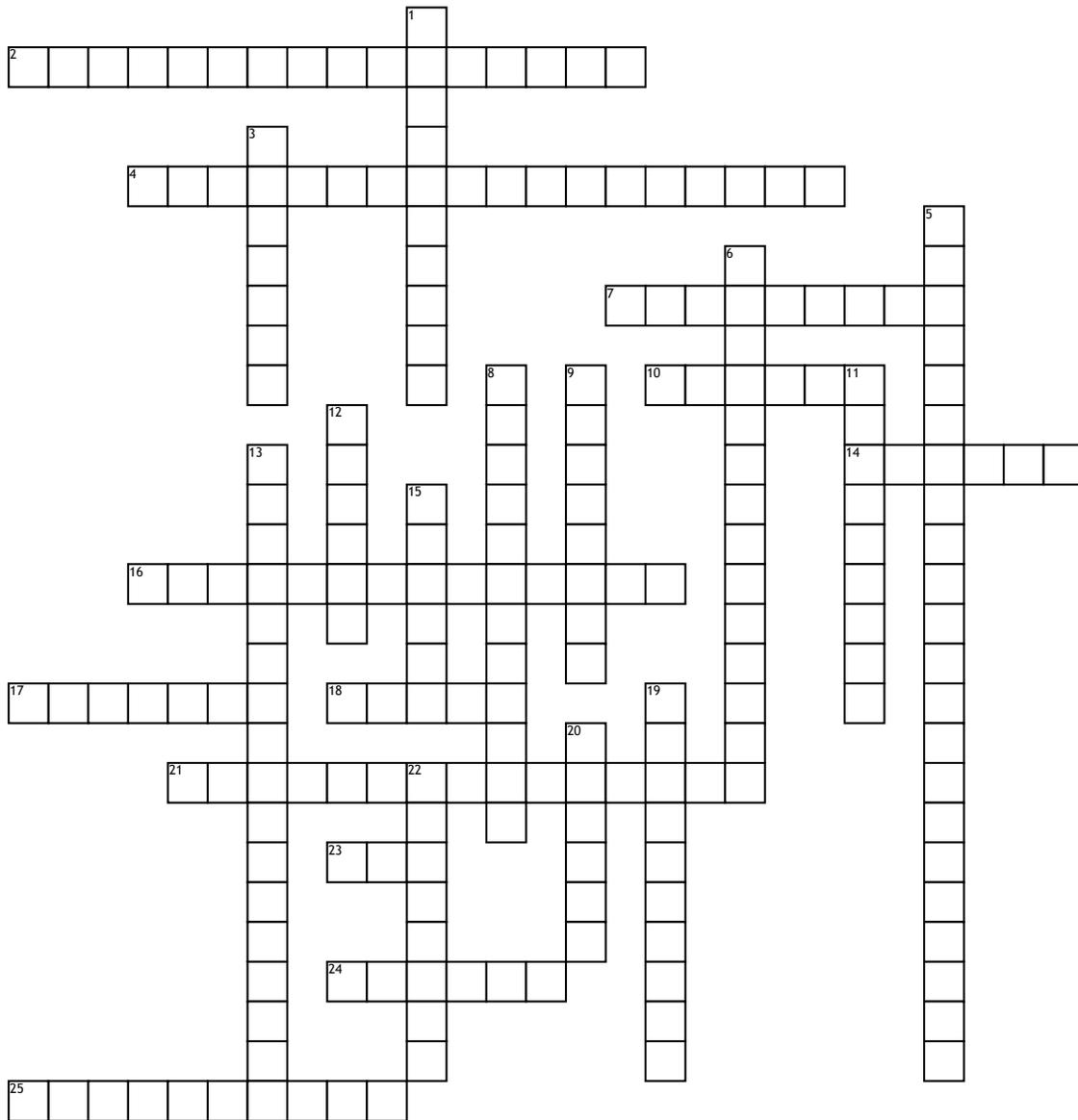


# Parliamentary Procedure



## Across

2. used to end debate  
 4. used to have a revote of a voice vote use  
 7. receives and acts as custodian of chapter funds  
 10. the rules of an organization  
 14. to send a pending question to a small group  
 16. to change the wording of a motion that has been made  
 17. to end a meeting  
 18. the presiding officer at a meeting  
 21. the approval of a motion by another member

23. the formal term for yes

24. the number of members who must be present to legally conduct business at a meeting  
 25. motions that concern matters of immediate importance

## Down

1. to bring back a motion that has already been voted on  
 3. a written record of the business covered at a meeting  
 5. an orderly way of conducting a business meeting  
 6. to delay making a decision on a motion  
 8. used to correct a parliamentary mistake

9. at least one more than half of the members present at the meeting  
 11. prepares and reads the minutes of the meeting  
 12. to speak for or against a motion  
 13. permanent committees of the group  
 15. a list of things to be done and discussed at a meeting  
 19. used to introduce a new item of business  
 20. a suggestion by a member that certain action be taken by the group  
 22. the right to speak in a meeting without interruption from others