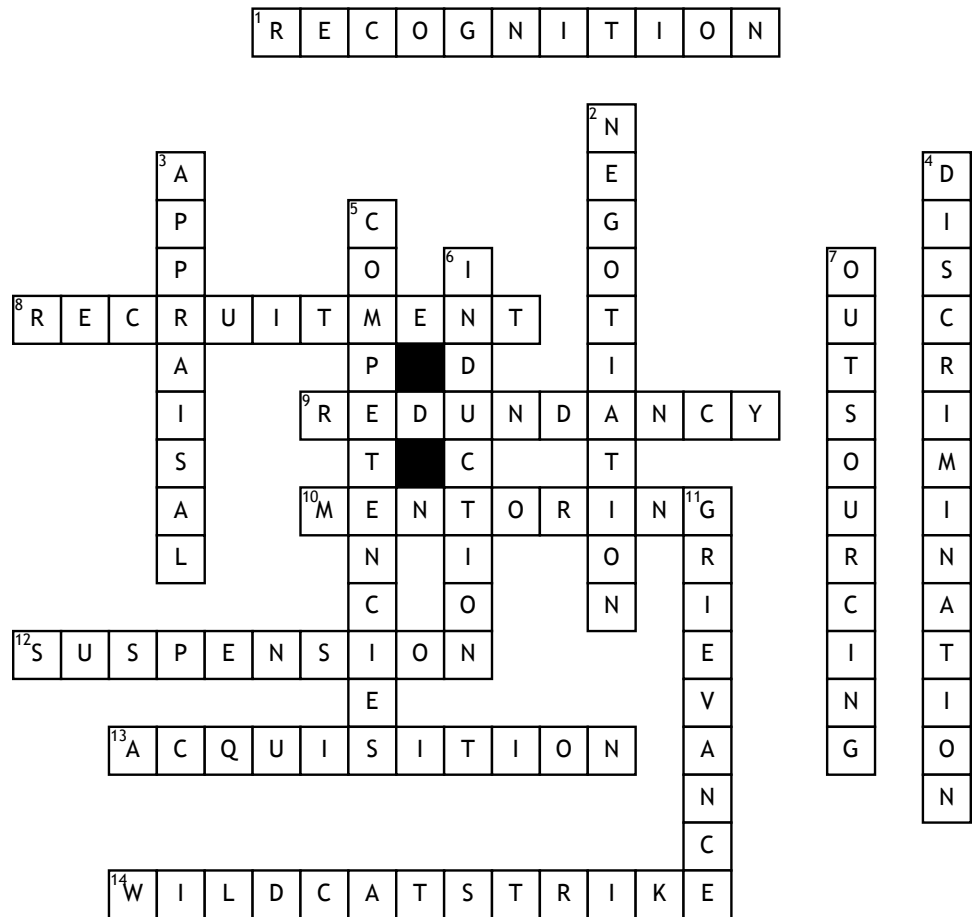


# HR Terminology



## Across

1. Acknowledgement of employees performance or achievements
8. The act of enlisting people for job
9. the act of dismissing an employee
10. A one-to-one process between an outside trainer and an employee
12. Disciplinary action resulting in an employee being sent home without pay for a specified period of time

13. The process of taking control over another corporation by purchasing
14. an unauthorized and illegal strike that occurs during the term of an existing contract

## Down

2. The process of discussion with a view to mutual settlement
3. The approach to managing people and their performance
4. The favoring of one group of people to the detriment of others.

5. The knowledge, skills and abilities required to perform a specific task or function
6. The process of introducing a new employee into the organization
7. The business practice of hiring a party outside a company
11. A complaint brought by one party to an employment contract against another party.