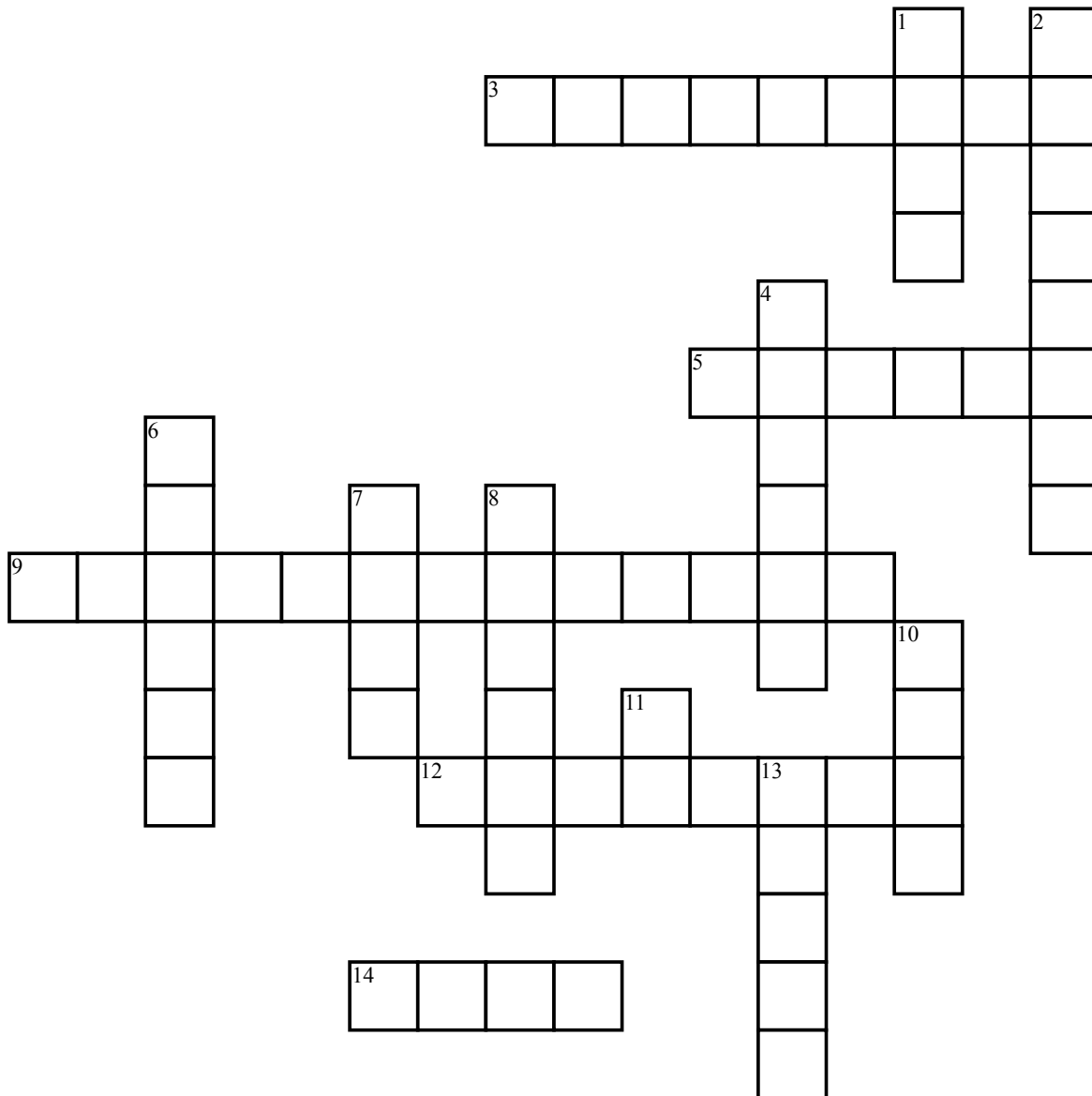


Name: _____

Date: _____

Lean Terminology



Across

- 3.** The time elapsed from the beginning of a work process request until it is completed
- 5.** A reflection on what went well and what could have been done better with regard to an event, mission, project, or situation
- 9.** An activity that takes time, resources, and cost, but does not add to the customer requirements
- 12.** Prescriptive methodology for analyzing root cause and implementing corrective action
- 14.** Scientific approach to process improvement or problem solving on a broader scale

Down

- 1.** A work controlled method to ensure the oldest inventory is the first to be processed
- 2.** The balancing of work amongst the workers during a period of time, both by volume and variety
- 4.** Continuous improvement. “Kai” means to “take apart” and “zen” means to “make good.”
- 6.** Signal or card. A visual indicator that serves as a means of communicating to an upstream process precisely what is re-quired at the specific time
- 7.** The movement of material or information

- 8.** A specific number (data) that is utilized to measure before and after improvement initiatives
- 10.** Methodology and tools for transforming processes to deliver customer value faster, improve work flow, and eliminate waste
- 11.** A Lean manufacturing tool focused on creating and maintaining an organized, clean, and high performing work environment by eliminating non-value-added activities (Sort, Set in Order, Shine, Standardize, Sustain)
- 13.** Japanese term meaning “the actual place” or “the real place” and implies that it is the place where value is created