

Name: _____

Date: _____

Employability Skills

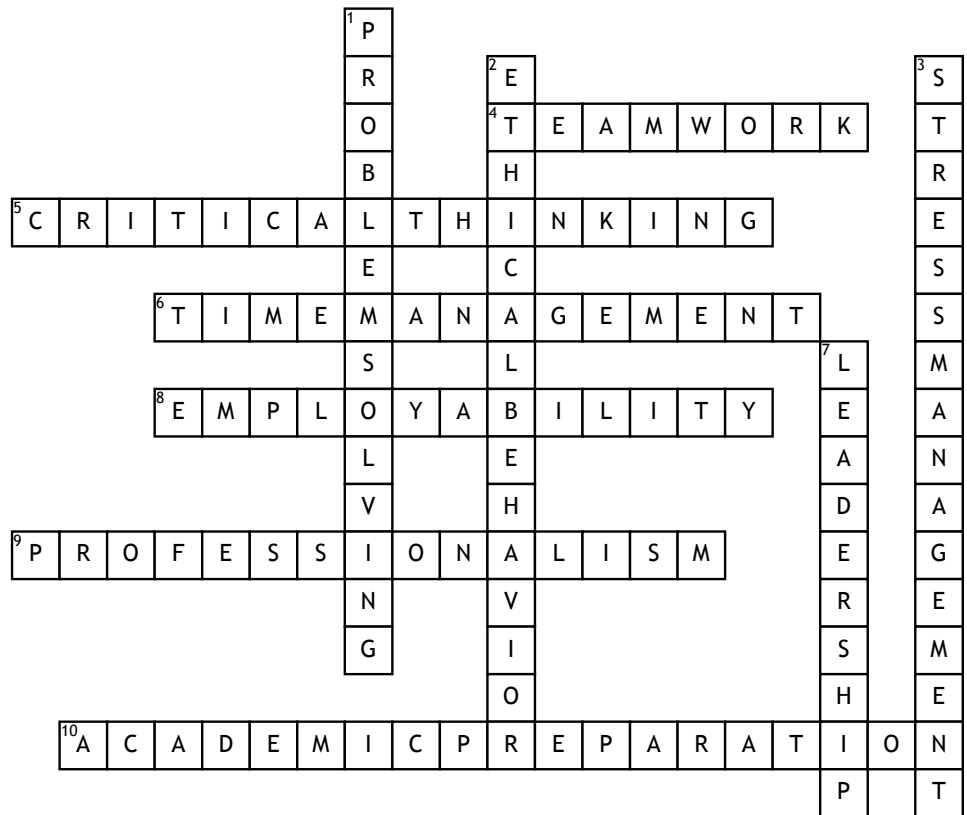
Across

4. working effectively and efficiently with others

5. being able to evaluate arguments and information quickly, solve problems creatively and identify mistakes.

6. ability to plan and execute control over the amount of time spent on specific activities to effectively accomplish goals

8. positive work behaviors and personal qualities which make individuals more likely to gain employment and succeed.



9. specific style of behavior in the workplace

10. required for professional advancement; consists of the desire and ability for lifelong learning

Down

1. requires gathering reliable information, assessing the information for answers and selecting a suitable solution based on the situation

2. values or standards which direct the way individuals interact with others

3. ability to cope with job stress which benefits an individuals personal and professional life

7. ability to motivate people to accomplish a better result for an organization